# REFERENCE CHARTS

## IRREGULAR VERBS

| base form | simple past | past participle |
|---|---|---|
| be | was / were | been |
| beat | beat | beaten |
| become | became | become |
| begin | began | begun |
| bend | bent | bent |
| bet | bet | bet |
| bite | bit | bitten |
| bleed | bled | bled |
| blow | blew | blown |
| break | broke | broken |
| breed | bred | bred |
| bring | brought | brought |
| build | built | built |
| burn | burned / burnt | burned / burnt |
| burst | burst | burst |
| buy | bought | bought |
| catch | caught | caught |
| choose | chose | chosen |
| come | came | come |
| cost | cost | cost |
| creep | crept | crept |
| cut | cut | cut |
| deal | dealt | dealt |
| dig | dug | dug |
| do | did | done |
| draw | drew | drawn |
| dream | dreamed / dreamt | dreamed / dreamt |
| drink | drank | drunk |
| drive | drove | driven |
| eat | ate | eaten |
| fall | fell | fallen |
| feed | fed | fed |
| feel | felt | felt |
| fight | fought | fought |
| find | found | found |
| fit | fit | fit |
| fly | flew | flown |
| forbid | forbade | forbidden |
| forget | forgot | forgotten |
| forgive | forgave | forgiven |
| freeze | froze | frozen |
| get | got | gotten |
| give | gave | given |
| go | went | gone |
| grow | grew | grown |
| hang | hung | hung |
| have | had | had |
| hear | heard | heard |
| hide | hid | hidden |
| hit | hit | hit |
| hold | held | held |
| hurt | hurt | hurt |
| keep | kept | kept |
| know | knew | known |
| lay | laid | laid |
| lead | led | led |
| leap | leaped / leapt | leaped / leapt |
| learn | learned / learnt | learned / learnt |
| leave | left | left |
| lend | lent | lent |
| let | let | let |
| lie | lay | lain |
| light | lit | lit |
| lose | lost | lost |
| make | made | made |
| mean | meant | meant |
| meet | met | met |
| mistake | mistook | mistaken |
| pay | paid | paid |
| put | put | put |
| quit | quit | quit |
| read /rid/ | read /rɛd/ | read /rɛd/ |
| ride | rode | ridden |
| ring | rang | rung |
| rise | rose | risen |
| run | ran | run |
| say | said | said |
| see | saw | seen |
| sell | sold | sold |
| send | sent | sent |
| set | set | set |
| shake | shook | shaken |
| shed | shed | shed |
| shine | shone | shone |
| shoot | shot | shot |
| show | showed | shown |
| shrink | shrank | shrunk |
| shut | shut | shut |
| sing | sang | sung |
| sink | sank | sunk |
| sit | sat | sat |
| sleep | slept | slept |
| slide | slid | slid |
| smell | smelled / smelt | smelled / smelt |
| speak | spoke | spoken |
| speed | sped / speeded | sped / speeded |
| spell | spelled / spelt | spelled / spelt |
| spend | spent | spent |
| spill | spilled / spilt | spilled / spilt |
| spin | spun | spun |
| spit | spit / spat | spit / spat |
| spoil | spoiled / spoilt | spoiled / spoilt |
| spread | spread | spread |
| spring | sprang / sprung | sprang / sprung |
| stand | stood | stood |
| steal | stole | stolen |
| stick | stuck | stuck |
| sting | stung | stung |
| stink | stank / stunk | stunk |
| strike | struck | struck / stricken |
| string | strung | strung |
| swear | swore | sworn |
| sweep | swept | swept |
| swim | swam | swum |
| swing | swung | swung |
| take | took | taken |
| teach | taught | taught |
| tear | tore | torn |
| tell | told | told |
| think | thought | thought |
| throw | threw | thrown |
| understand | understood | understood |
| upset | upset | upset |
| wake | woke / waked | woken / waked |
| wear | wore | worn |
| weave | wove | woven |
| weep | wept | wept |
| win | won | won |
| wind | wound | wound |
| write | wrote | written |

## VERBS FOLLOWED BY A GERUND

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| acknowledge | celebrate | discontinue | escape | imagine | postpone | recall | risk |
| admit | complete | discuss | explain | justify | practice | recommend | suggest |
| advise | consider | dislike | feel like | keep | prevent | report | support |
| appreciate | delay | don't mind | finish | mention | prohibit | resent | tolerate |
| avoid | deny | endure | forgive | mind | propose | resist | understand |
| can't help | detest | enjoy | give up | miss | quit | | |

## EXPRESSIONS THAT CAN BE FOLLOWED BY A GERUND

| | | | |
|---|---|---|---|
| be excited about | be committed to | make an excuse for | look forward to |
| be worried about | be opposed to | have a reason for | blame [someone or something] for |
| be responsible for | be used to | believe in | forgive [someone or something] for |
| be interested in | complain about | participate in | thank [someone or something] for |
| be accused of | dream about / of | succeed in | keep [someone or something] from |
| be capable of | talk about / of | take advantage of | prevent [someone or something] from |
| be tired of | think about / of | take care of | stop [someone or something] from |
| be accustomed to | apologize for | insist on | |

## VERBS FOLLOWED DIRECTLY BY AN INFINITIVE

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| afford | attempt | consent | fail | intend | neglect | pretend | struggle | want |
| agree | can't wait | decide | grow | learn | offer | promise | swear | wish |
| appear | care | demand | hesitate | manage | pay | refuse | threaten | would like |
| arrange | choose | deserve | hope | mean | plan | request | volunteer | yearn |
| ask | claim | expect | hurry | need | prepare | seem | wait | |

## VERBS FOLLOWED BY AN OBJECT BEFORE AN INFINITIVE*

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| advise | cause | enable | force | need* | persuade | require | want* |
| allow | challenge | encourage | hire | order | promise* | teach | wish* |
| ask* | choose* | expect* | instruct | pay* | remind | tell | would like* |
| beg | convince | forbid | invite | permit | request* | urge | |

***In the active voice, these verbs can be followed by the infinitive without an object (example: *want to speak* or *want someone to speak*).**

## VERBS THAT CAN BE FOLLOWED BY A GERUND OR AN INFINITIVE

**with a change in meaning**

| | |
|---|---|
| forget | remember |
| regret | stop |

**without a change in meaning**

| | | | | |
|---|---|---|---|---|
| begin | continue | like | prefer | try |
| can't stand | hate | love | start | |

## ADJECTIVES FOLLOWED BY AN INFINITIVE*

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| afraid | ashamed | depressed | eager | fortunate | lucky | relieved | surprised |
| alarmed | certain | determined | easy | glad | pleased | reluctant | touched |
| amazed | content | disappointed | embarrassed | happy | prepared | sad | upset |
| angry | curious | distressed | encouraged | hesitant | proud | shocked | willing |
| anxious | delighted | disturbed | excited | likely | ready | sorry | |

***Example:** *I'm willing **to accept** that.*

## PARTICIPIAL ADJECTIVES

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| alarming | – | alarmed | embarrassing | – | embarrassed | paralyzing | – | paralyzed |
| amazing | – | amazed | enlightening | – | enlightened | pleasing | – | pleased |
| amusing | – | amused | entertaining | – | entertained | relaxing | – | relaxed |
| annoying | – | annoyed | exciting | – | excited | satisfying | – | satisfied |
| astonishing | – | astonished | exhausting | – | exhausted | shocking | – | shocked |
| boring | – | bored | fascinating | – | fascinated | soothing | – | soothed |
| confusing | – | confused | frightening | – | frightened | startling | – | startled |
| depressing | – | depressed | horrifying | – | horrified | stimulating | – | stimulated |
| disappointing | – | disappointed | inspiring | – | inspired | surprising | – | surprised |
| disgusting | – | disgusted | interesting | – | interested | terrifying | – | terrified |
| distressing | – | distressed | irritating | – | irritated | tiring | – | tired |
| disturbing | – | disturbed | moving | – | moved | touching | – | touched |

## STATIVE VERBS

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| amaze | belong | dislike | feel* | include* | matter | please | resemble | surprise |
| appear* | care | doubt | forget | know | mean | possess | see* | taste* |
| appreciate | consist of | envy | hate | like | mind | prefer | seem | think* |
| astonish | contain | equal | have* | look like | need | realize | smell* | understand |
| be* | cost | exist | hear | look* | owe | recognize | sound | want* |
| believe | desire | fear | imagine | love | own | remember* | suppose | weigh* |

***These verbs also have action meanings. Example:** ***I see a tree.*** **(non-action)** ***I'm seeing her tomorrow.*** **(action)**

## TRANSITIVE PHRASAL VERBS

**Some transitive phrasal verbs have more than one meaning. Not all are included here.**

**Abbreviations**

s.o. = someone
sth. = something
e.g. = for example
inf. = informal

### SEPARABLE

**blow** sth. **out** stop a flame by blowing on it
**blow** sth. **up** **1** make sth. explode **2** fill sth. with air, e.g., a balloon **3** make sth. larger, e.g., a photo
**bring** sth. **about** make sth. happen
**bring** sth. **back** **1** return sth. to a store **2** revive or renew sth., e.g., a custom or tradition
**bring** sth. **out** **1** introduce a new product **2** make a quality more noticeable
**bring** s.o. **up** raise a child
**bring** sth. **up** start to talk about an issue
**burn** sth. **down** burn a structure completely
**call** s.o. **back** return a phone call
**call** sth. **off** cancel sth.
**call** s.o. **up** call s.o. on the phone
**carry** sth. **out** conduct a plan
**check** s.o./sth. **out** look at s.o. or sth. more closely
**cheer** s.o. **up** make s.o. feel happier
**clean** s.o./sth. **up** clean s.o. or sth. completely
**clear** sth. **up** clarify sth.
**close** sth. **down** force a business or institution to close
**cover** sth. **up** **1** cover sth. completely **2** change facts to avoid responsibility
**cross** sth. **out** draw a line through sth.
**cut** sth. **down** make sth. fall by cutting, e.g., a tree
**cut** sth. **off** **1** remove sth. by cutting **2** stop the supply of sth.
**cut** s.o. **off** interrupt s.o who is speaking
**dream** sth. **up** invent or think of a new idea
**drink** sth. **up** drink a beverage completely
**drop** s.o./sth. **off** leave s.o. or sth. somewhere
**empty** sth. **out** empty sth. completely
**figure** s.o./sth. **out** understand s.o. or sth. after some thought
**fill** s.o. **in** tell s.o. about recent events
**fill** sth. **out** complete a form
**fill** sth. **up** fill a container completely
**find** sth. **out** learn new information
**follow** sth. **through** do everything to complete a task
**get** sth. **across** help s.o. understand an idea
**give** sth. **away** give sth. you do not need or want
**give** sth. **back** return sth. to its owner
**give** sth. **out** distribute sth.
**give** sth. **up** quit doing sth.
**hand** sth. **in** submit work, e.g., to a boss or a teacher
**hand** sth. **out** distribute sth.
**hang** sth. **up** put sth. on a hanger or hook, e.g., clothes
**help** s.o. **out** assist s.o.
**keep** s.o./sth. **away** cause s.o. or sth. to stay at a distance
**lay** s.o. **off** fire s.o. because of economic conditions
**leave** sth. **on** **1** not turn sth. off, e.g., an appliance **2** not remove sth. such as clothing or jewelry
**leave** sth. **out** omit sth.
**let** s.o. **down** disappoint s.o.
**let** s.o./sth. **in** allow s.o. or sth. to enter
**let** s.o. **off** allow s.o. to leave a bus, car, taxi, etc.
**let** s.o./sth. **out** allow s.o. or sth. to leave
**light** sth. **up** illuminate sth.
**look** s.o./sth. **over** examine s.o. or sth.
**look** s.o./sth. **up** **1** try to find s.o. **2** try to find sth. in a book, the Internet, etc.
**make** sth. **up** create a fictional story
**pass** sth. **out** distribute sth.
**pass** sth. **up** decide not to take an opportunity
**pay** s.o. **off** bribe s.o.
**pay** sth. **off** pay back money one owes
**pick** s.o./sth. **out** identify or choose s.o. or sth.
**pick** s.o. **up** stop a vehicle so s.o. can get in
**pick** s.o./sth. **up** lift s.o. or sth.
**pick** sth. **up** **1** get or buy sth. from somewhere **2** learn sth. new **3** get an infectious disease
**point** s.o./sth. **out** show s.o or sth. to another person
**put** sth. **away** put sth. in its appropriate place
**put** sth. **back** return sth. to its original place
**put** s.o./sth. **down** **1** stop holding or lifting s.o. or sth. **2** insult s.o.
**put** sth. **off** delay or postpone sth.
**put** sth. **on** get dressed or place sth. on one's body
**put** sth. **together** **1** put sth. on a wall **2** build sth.
**put** sth. **up** build or erect sth.
**set** sth. **off** cause sth. to explode
**set** sth. **up** **1** establish a new business, organization, etc. **2** prepare equipment for use
**show** s.o./sth. **off** display the best qualities of s.o. or sth.
**shut** sth. **off** stop a machine or supply
**straighten** sth. **up** make sth. neat
**switch** sth. **on** start a machine, turn on a light, etc.
**take** sth. **away** remove sth.
**take** sth. **back** **1** return sth. to a store **2** accept sth. returned by another person
**take** sth. **down** remove sth. that is hanging
**take** sth. **in** **1** notice and remember sth. **2** make a clothing item smaller
**take** sth. **off** remove clothing, jewelry, etc.
**take** s.o. **on** hire s.o.
**take** sth. **on** agree to do a task
**take** s.o. **out** invite s.o. somewhere and pay for his/her meal, show, etc.
**take** sth. **up** start doing an activity habitually
**talk** sth. **over** discuss sth.
**tear** sth. **down** destroy sth.
**tear** sth. **up** tear sth. into small pieces
**think** sth. **over** consider sth.

**think** sth. **up** invent or think of a new idea
**throw** sth. **away** put sth. in the garbage
**throw** sth. **out** put sth. in the garbage
**touch** sth. **up** improve sth. with very small changes
**try** sth. **on** try clothing to see if it fits
**try** sth. **out** use sth. to see if one likes it or if it works
**turn** sth. **around** **1** turn so the front is at the back **2** cause things to get better
**turn** s.o./sth. **down** reject s.o. or sth.
**turn** sth. **down** lower the volume, heat, etc.
**turn** sth. **in** submit a paper, application, etc.
**turn** sth. **off** stop a machine, light, etc.
**turn** s.o. **off** cause s.o. to lose interest (inf.)
**turn** sth. **on** start a machine, light, etc.
**turn** sth. **out** make or manufacture sth.
**turn** sth. **over** turn sth. so the bottom is at the top
**turn** sth. **up** raise the volume, heat, etc.
**use** sth. **up** use sth. completely
**wake** s.o. **up** cause s.o. to stop sleeping
**wipe** sth. **out** remove or destroy sth.
**work** sth. **out** **1** resolve a problem **2** calculate a math problem
**write** sth. **down** write sth. to have a record of it

### ALWAYS SEPARATED

**ask** s.o. **over** invite s.o. to one's home
**bring** s.o./sth. **down** remove a ruler or government from power
**do** sth. **over** do sth. again
**keep** sth. **on** not remove sth. such as clothing or jewelry
**see** sth. **through** complete a task
**start** sth. **over** begin sth. again
**talk** s.o. **into** sth. persuade s.o. to do sth.

### INSEPARABLE

**cater to** s.o. provide what s.o. wants or needs
**carry on** sth. continue sth. another person has started
**come across** s.o./sth. find s.o. or sth. unexpectedly
**count on** s.o./sth. depend on s.o. or sth.
**do without** s.o./sth. live without s.o. or sth. one needs or wants
**go after** s.o./sth. pursue s.o. or sth.
**go over** sth. examine sth. carefully
**go without** sth. live without sth. one needs or wants
**run into** s.o. meet s.o. unexpectedly
**run into** sth. accidentally hit or crash into sth.
**stick with** s.o. stay close to s.o.
**stick with** sth. continue doing sth. as before

## INTRANSITIVE PHRASAL VERBS

**Some intransitive phrasal verbs have more than one meaning. Not all are included here.**

**blow up** **1** explode **2** suddenly become very angry
**break down** stop functioning
**break out** start suddenly, e.g., a war, disease, or fire
**burn down** burn completely
**call back** return a phone call
**carry on** **1** continue doing sth. **2** behave in a silly or emotional way
**catch on** become popular
**check in** report one's arrival at an airport or hotel
**check out** pay one's bill and leave a hotel
**cheer up** become happier
**clear up** become better, e.g., a rash or the weather
**close down** stop operating, e.g., a factory or a school
**come along** accompany s.o.
**come back** return
**come in** enter
**come off** become unattached
**come out** **1** appear, e.g., the sun **2** be removed, e.g., a stain
**dress up** wear more formal clothes or a costume
**drop in** visit unexpectedly
**drop out** quit a class, school, or program
**eat out** eat in a restaurant
**empty out** empty completely
**fall off** become unattached
**fill out** become bigger
**fill up** become completely full
**find out** learn new information
**follow through** continue working on sth. until it is completed
**fool around** have fun or not be serious
**get ahead** make progress or succeed
**get along** to not argue
**get back** return from a place
**get together** meet somewhere with a friend or acquaintance
**get up** get out of bed
**give up** quit
**go along** **1** accompany s.o. **2** agree
**go back** return
**go off** explode; make a sudden noise
**go on** continue to talk about or describe sth.
**go out** **1** leave a building **2** leave one's home to meet people, enjoy entertainment, etc.
**go up** be built
**grow up** become an adult
**help out** do sth. helpful
**hang up** end a phone call
**hold on** wait during a phone call
**keep away** stay at a distance
**keep on** continue
**keep up** go or think as fast as another person
**lie down** rest on a bed
**light up** **1** begin to shine brightly **2** look pleased or happy
**make up** end an argument and reestablish a friendly relationship
**pass out** become unconscious
**pay off** be worthwhile
**pick up** improve, e.g., the economy
**play around** have fun or not be serious
**run out** no longer in supply
**show up** appear
**sign up** register
**sit down** sit
**slip up** make a mistake
**stand up** rise to one's feet
**start over** begin again
**stay up** not go to bed
**straighten up** make neat
**take off** depart by plane
**turn in** go to bed (inf.)
**turn out** have a particular result
**turn up** appear
**wake up** stop sleeping
**watch out** be careful
**work out** **1** exercise **2** be resolved; end successfully

## THREE-WORD PHRASAL VERBS

**Some three-word phrasal verbs have more than one meaning. Not all are included here.**

**catch up on** sth. **1** do sth. one didn't have time to do earlier **2** get the most recent information
**catch up with** s.o. exchange information about recent activities
**check up on** s.o. make sure s.o. is OK
**come away with** sth. learn sth. useful from s.o. or sth.
**come down to** sth. be the most important point or idea
**come down with** sth. get an illness
**come up against** s.o./sth. be faced with a difficult person or situation
**come up with** sth. think of an idea, plan, or solution
**face up to** sth. accept an unpleasant truth
**fall back on** sth. use an old idea because new ideas have failed
**follow through on** sth. continue doing sth. until it is completed
**get around to** sth. finally do sth.
**get away with** sth. avoid the consequences of a wrong act
**get back at** s.o. harm s.o. because he / she harmed you
**give up on** s.o. stop hoping that s.o. will change
**give up on** sth. stop trying to make sth. happen
**go along with** sth. agree to do sth.
**go through with** sth. do sth. difficult or painful
**grow out of** sth. stop doing sth. as one becomes an adult
**keep up with** s.o. stay in regular contact
**look down on** s.o. think one is better than another person
**look out for** s.o. protect s.o.
**look up to** s.o. admire or respect s.o.
**make up for** sth. do sth. to apologize
**put up with** s.o./sth. accept s.o. or sth. without complaining
**run out of** sth. no longer have enough of sth.
**stand up for** sth. support an idea or a principle
**stand up to** s.o. refuse to let s.o. treat anyone badly
**team up with** s.o. do a task together
**think back on** s.o./sth. think about and remember s.o. or sth.
**walk out on** s.o. end a relationship with a wife, boyfriend, etc.
**watch out for** s.o./sth. protect s.o. or sth.

# VERB FORMS: OVERVIEW

## SUMMARY OF VERB FORMS

| | Present time | Past time | Future time |
|---|---|---|---|
| **Simple** | **Simple present**<br>walk / walks | **Simple past**<br>walked | **Simple future**<br>will walk |
| **Continuous** | **Present continuous**<br>am walking / is walking / are walking | **Past continuous**<br>was walking / were walking | **Future continuous**<br>will be walking |
| **Perfect** | **Present perfect**<br>have walked / has walked | **Past perfect**<br>had walked | **Future perfect**<br>will have walked |
| **Perfect continuous** | **Present perfect continuous**<br>have been walking / has been walking | **Past perfect continuous**<br>had been walking | **Future perfect continuous**<br>will have been walking |

## SIMPLE VERB FORMS: USAGE

| | Present time | Past time | Future time |
|---|---|---|---|
| **Simple verb forms** describe habitual actions or events that occur at a definite time. | **Simple present**[1]<br>**Habitual action**<br>*The department **meets** once a month to review the status of projects.*<br>**Facts and generalizations**<br>*The Earth **rotates** around the sun every 365 days.* | **Simple past**<br>**Completed action that occurred at a definite time in the past**<br>*Last year researchers **discovered** a new cancer treatment.*<br>**Habitual action in the past**[2]<br>*When I was young we **visited** my grandparents every week.* | **Simple future**[3]<br>**Action that will occur at a definite time in the future**<br>*Next year they **will offer** a course on global trade.*<br>**Habitual action in the future**<br>*Next month I'**ll go** to the gym three times a week.* |

[1] The simple present tense can also express a future action: *Her flight arrives this evening at eight.*

[2] Used to and would also express habitual actions in the past: *When I was a child, we used to spend the summer in the mountains. In the mornings we would go hiking and in the afternoons we would swim in a nearby lake.*

[3] Be going to can also express a future action: *Next year they are going to offer a course on global trade.*

## CONTINUOUS VERB FORMS: USAGE

| | Present time | Past time | Future time |
|---|---|---|---|
| **Continuous verb forms** describe continuous actions or events that occur at a definite time. | **Present continuous*** **Action in progress now** *The business managers **are discussing** next year's budget right now.* | **Past continuous** **Action in progress at a definite time in the past** *None of the computers **were working** when I came in this morning.* | **Future continuous** **Action that will be in progress during a definite time in the future** *We'**ll be listening** to the speech when you arrive.* |

*The present continuous can also express a future plan: *They're getting married next month.*

## PERFECT VERB FORMS: USAGE

| | Present time | Past time | Future time |
|---|---|---|---|
| **Perfect verb forms** describe actions or events in relation to other time frames. | **Present perfect*** **Completed action that occurred at an indefinite time before the present** *She **has made** many contributions to the field.* **Recently completed action** *He **has** just **published** an article about his findings.* **Uncompleted action (action that began in the past, continues into the present, and may continue into the future)** *They **have studied** ancient cultures for many years.* | **Past perfect** **Action that occurred at some point before a definite time in the past** *By 2021, he **had started** a new business.* **Action that occurred before another past action** *They **had** already **finished** medical school when the war broke out.* | **Future perfect** **Action that will be completed by some point at a definite time in the future** *By this time next year, I **will have completed** my research.* |

*Many statements in the present perfect can also be stated correctly in the simple past tense, depending on the speaker's perspective: *She made many contributions to the field.*

## PERFECT CONTINUOUS VERB FORMS: USAGE

| | Present time | Past time | Future time |
|---|---|---|---|
| **Perfect continuous verb forms** describe continuous actions or events in relation to other time frames. | **Present perfect continuous** **Uncompleted continuous action (action that began in the past, continues into the present, and may continue into the future)** *She **has been lecturing** about that topic since 2020.* **Very recently completed action** *The workers **have been protesting**. They're finished now.* | **Past perfect continuous** **Continuous action that occurred before another past action or time** *By 2020, researchers **had been seeking** a cure for this disease for more than 35 years.* | **Future perfect continuous** **Continuous action that occurred before another action or time in the future** *When the new director takes over, I **will have been working** at this company for ten years.* |